

# CYNGOR TREF PORTHMADOG



## Regular Town Council Meeting December 10 2024

### MINUTES

**185.12.24 In attendance: Councillors :-** Trefor Jones; Gwilym Jones; Aled Griffith ( Chairman); Dr Melfyn Edwards; Alwyn Gruffydd; Michael Roberts  
Marian Roberts ( Clerk)

**186.12.24 Apologies:- Councillors :-** Glenda Murray; Carol Hayes; Llywelyn Rhys; Karena Owens

**187.12.24 Ratification of minutes of the Town Council :-**  
**Regular Meeting November 12 2024**

**Decision :-** to accept and approve minutes of the Town Council Regular Meeting November 12 2024 in motion presented by Cllr Gwilym Jones, Cllr Dr Melfyn Edwards seconding.

**Finance and Property Committee meeting 26.11.24**

**Decision :-** to accept and approve minutes of the Town Council Finance and Property Committee Meeting November 26 2024 in motion presented by Cllr Gwilym Jones, Cllr Alwyn Gruffydd seconding.

**188.12.24 The Clerk's Report**

**Goleuo Port Illuminations 29.11.24** - Despite the panic a few months ago when it was understood that Glasfryn was closing, the Clerk managed to secure a different Christmas tree supplier this year at a much cheaper price. It is believed that the night was more successful this year as more people visited Santa's grotto. It was agreed that the film and the refreshments at Y Ganolfan had also boosted the numbers. Perhaps the same arrangement will be organised next year.

**Flags** – Half of the flags have already been removed and stored at Y Ganolfan. The rest will be removed in the coming days. The Clerk had researched the prices of different standards of flags (approx.£5 for polyester/ approx.£17 for nylon / approx. £55 for a printed one) and had consulted with some of the town's shops regarding their suppliers. It was agreed that 100 medium quality nylon flags should be ordered at a discounted price of £13.95 each and it is hoped that they will withstand the weather and last longer than the current ones.

**Decision :-** to order 100 flags for £13.95 as proposed by Cllr Alwyn Gruffydd, Cllr Gwilym Jones seconding.

**Cae Pawb - urgent matter** - the Clerk showed pictures of the damage done to the Cae Pawb Defibrillator during storm Darragh when a piece of Gray Slate shed wall fell onto the path and smashed the Defibrillator's cabinet door. The mess was cleared up by a member of Gray Slate staff. The Clerk has already consulted to get a new door or cabinet. The Chairman of the Cae Pawb Allotments Association had informed the Town Council of the damage done to the greenhouses / sheds and Cae Pawb trees. There will be a lot of clearing work and it was agreed to pay for a skip to get rid of the rubbish in the coming days rather than in the spring as is usual.

**189.12.24 Declarations of interest.**

**Cyng Gwilym Jones** – 209.12.24 Cyfeillion Morfa Bychan's request for funding

**190.12.24 PLANNING APPLICATIONS**

**(a) Rhif Cais / Application No.: C24/1059/44/DT ( wedi ebostio 6.12.24)**

Leoliad / Location: 7, Cae Ffynnon Chalet Park Lôn Gwydryn, Morfa Bychan, Porthmadog,

Gwynedd, LL49 9YQ  
Bwriad / Proposal: Estyniad arfaethedig i siale.  
Proposed extension to chalet.  
**Decision :-** No objection

## **CONSTITUTIONAL AND STAFF MATTERS**

### **191.12.24 Approve the decisions of the Finance and Property Committee meeting 26.11.24**

**Decision :-** To approve the decisions of the Finance and Property Committee 26.11.24 as proposed by Cllr Gwilym Jones, Cllr Alwyn Gruffydd seconding.

### **192.12.24 Continue the discussions to set the Precept for 2025-2026 (see the relevant table and correspondence from Gwynedd Council)**

The discussion was a continuation of the Finance Committee's discussion on 26.11.24. The relevant documents had not been received by Gwynedd Council until today and the Clerk had distributed them to the councillors as a basis for the discussion. The Clerk expressed concern about Christmas expenditure this year (over £23,000 already and bills of more than £5,000 to come) as it is almost half of the 2024-25 Precept of £66,962.10. It was noted that there has been additional expenditure for new Christmas lights this year and that the same expenditure is not to be expected in 2025.

The Clerk had prepared a table to show how much extra would need to be paid per year on top of the Communities' Tax Base of **£29.06** to Band D property Council Tax. It was explained that an 10% increase in the Precept (from £66,962.10 to £73,658.30) means an increase of only **£2.90** per year to **£31.96** for every house in Porthmadog that is within Band D Council Tax.

**Decision :-** to raise the Precept by 10% according to the proposal of Cllr Dr Melfyn Edwards, Cllr Gwilym Jones seconding.

## **MATTERS ARISING :-**

### **193.12.24 Cllr Dr Melfyn Edwards :- proposal to ask the Planning Department for an update on the situation of Cors Borth y Gest.**

This matter has been removed as an update has been received from the Planning Department in recent days and has been shared with the Councillors. It will be included as correspondence at the January 2025 meeting.

### **194.12.24 Cllr Alwyn Gruffydd :- proposal to hold a public meeting to get people together to organise the celebration of the harbour's bicentenary.**

**Decision :-** to act on the proposal by asking Yr Wylan to publish an article to raise awareness about Harbwr 200 before arranging to invite local associations and organisations to attend a public meeting in February 2025, Cllr Dr Melfyn Edwards seconding.

**In the absence of the Vice Chairman, Cllr Alwyn Gruffydd agreed to chair the meeting while the Chairman's proposals were discussed.**

### **195.12.24 Cllr Aled Griffith :- proposal to make an application to Gwynedd Council for two new bus shelters for passengers who are waiting for :-**

**T22 / G23 - at Tesco in the direction of Penrhyndeudraeth / Bl. Ffestiniog / The Bermo. To be located either at the BT site or the Sportsman Hotel**

**T2 - at Aldi in the direction of Penrhyndeudraeth / Dolgellau. To be located on the Aldi grounds or on the patch of grass in front of the Go Outdoors store.**

**Decision :-** to act on the proposal, Cllr Gwilym Jones seconding.

### **196.12.24 Cllr Aled Griffith :- proposal to ask Lindsey Ellis :-**

- why was there no consultation with the Town Council regarding the role and requirements of the position of Wellbeing Coordinator in relation to the Town Council?
- why has the advertising process been so rushed?

**Decision :-** to act on the proposal and ask what the objectives of the job are; the period of employment of the post; where the job was advertised; where exactly in Y Ganolfan will the office be placed, Cllr Dr Melfyn Edwards seconding.

The Chairman returned to the Chair.

**197.12.24 Matters to be brought before the Chairman either for information or to be put on the Agenda for the next meeting.** Agenda closing date for January 14 2025 = January 4 2025, (Standing Orders 9 (b) "at least ten days before the Council meeting".)

**198.12.24 Correspondence: Waiting List for a Reply (copy attached).**

**Decision :-** to receive the information.

### **CORRESPONDENCE :**

199.12.24	WELSH LANGUAGE COMMISSIONER	<b>Transport for Wales response re. T2 Tremadog</b> <b>Decision :-</b> to discuss the issue of 199.12.24 and 205.12.24 jointly; to receive the information; to send a letter of thanks to Mabon ap Gwynfor and ask for an invitation to be involved in any further discussions between him and Transport Wales as proposed by Cllr Alwyn Gruffydd, Cllr Dr Melfyn Edwards seconding.
200.12.24	DAFYDD CHARLES WILLIAMS C.G	<b>Bike servicing sites</b> It was noted that a bicycle repair shop already exists in Porthmadog which can meet the needs of cyclists locally. <b>Decision :-</b> to accept the information; ask for more information regarding the implications for the Town Council; ask if they need to be maintained; ask if there is another one locally; enquire if they advertise the location of the bike servicing sites as proposed by Cllr Gwilym Jones, Cllr Michael Roberts seconding.
201.12.24	Y GANOLFAN	<b>Response to 130.10.24 free parking</b> <b>Decision :-</b> to receive the information.
202.12.24	HANNAH JOYCE C.G.	<b>Response to 171.11.24 slate on the pavements</b> <b>Decision :-</b> to receive the information.
203.12.24	ENVIRONMENT DEPT C.G.	<b>Parking fees</b> <b>Decision :-</b> to receive the information.
204.12.24	AMANDA MURRAY C.G.	<b>Response to 164.11.24 cutting trees at the Park</b> <b>Decision :-</b> to receive the information.
205.12.24	MABON AP GWYNFOR	<b>T2 Tremadog</b> Already discussed in 199.12.24 above.
206.12.24	PLANNING DEPT C.G.	<b>Response to enquiries about Ty Moelwyn – Premier Inn planning application for information boards</b>

		<b>Decision :-</b> to receive the information and contact Premier Inn to kindly ask them to consider placing the information boards in a more prominent place on the pavement so that they can be read by passers by rather than at the door as proposed by Cllr Aled Griffith, Cllr Alwyn Gruffydd seconding.
207.12.24	NATURAL RESOURCES WALES	<b>Response to 81.7.24 – flood risk</b> <b>Decision :-</b> to receive the information
208.12.24	GWYN LLOYD EVANS C.G.	<b>Removal of benches on Cob footpath</b> <b>Decision :-</b> to receive the information.
209.12.24	CYFEILLION MORFA BYCHAN	Cllr Gwilym Jones left the meeting  <b>Request for contribution for Social Dining plan</b> <b>Decision :-</b> to reply by directing them to make an application through the appropriate application form for financial grants in January according to the proposal of Cllr Alwyn Gruffydd, Cllr Michael Roberts seconding.  Cllr Gwilym Jones returned to the meeting.
210.12.24	BRYN PRITCHARD JONES	<b>Response to 131.10.24 harbour bicentenary</b> <b>Decision :-</b> to receive the information and answer to say that it is the intention of the Town Council to hold a public meeting in February in order to organise further.
211.12.24	MARTIN THOMAS	<b>Enquiry about source of funding of the Howard Bowcott art installations</b> <b>Decision :-</b> to send a reply to say that the <b>only</b> costs to the Town Council are the additional £39.10 on the annual insurance premium of £1,860.11 and to emphasize that the art pieces have been commissioned by Gwynedd Council through funding by the British Government's Shared Prosperity Fund according to the proposal of Cllr Michael Roberts, Cllr Alwyn Gruffydd seconding.
212.12.24	PATRICIA LAYZELL-WARD	<b>Enquiry about work done at 5 Lombard Street</b> <b>Decision :-</b> to accept the information and send a reply to say that the Town Council is not a Planning Body and to kindly ask that she contact the Planning Department of Gwynedd Council to receive further information according to Cllr Alwyn Gruffydd's proposal.
213.12.24	JOHN GWYNEDD ROBERTS	<b>Letter of resignation</b> <b>Decision :-</b> • to receive the information and write to thank him for his valuable contribution to the Town Council over the past three years and to wish a member of his family a speedy recovery as proposed by Cllr Michael Roberts. • Leave the issue of electing a new Vice-Chairman until January when better attendance is expected according to Cllr Alwyn Gruffydd's proposal.
214.12.24	SANDRA BODDEN JONES	<b>Enquiry about daycare services for the elderly in Porthmadog</b> It was agreed that the closing of Cricieth's day centre was a great loss for the elderly people of the area. There was a time when the

		elderly people of Porthmadog were transported in a minibus to spend a day at the day centre in Cricieth and were given meals, care and activities to entertain them. It was heard that provision like this is no longer available between Pwllheli and Blaenau Ffestiniog following the cessation of the service in Cricieth. <b>Decision</b> :- to accept the information and write to Gwynedd Council's Social Services Department to express concern about the lack of provision; to ask what the current situation is; to indicate that the service is not sufficient; to inquire if it is their intention to re-establish the day care service in Cricieth or in Porthmadog and send a copy to Sandra Bodden Jones for information according to Cllr Alwyn Gruffydd's proposal.
215.12.24	FFION GWYN	<b>Response to E8.11.24 Madocks information board</b> It was noted that Cllr Carol Hayes will have prepared information to share with Ffion Gwyn by the January meeting. <b>Decision</b> :- to receive the information.

### 216.12.24 FINANCIAL MATTERS:

#### Receipts :

H.S.B.C.	Interest October November 2024	£56.14
CAE PAWB	Deposit plot 1; plot 35(b); plot 19(b)	£60.00
ALED GRIFFITH	Payment for Medi Harris gift	£350.00

#### Payments :-

It was explained that payment number 12 and 13 had been added to the Agenda.

The following payments were authorised according to the proposal of Cllr Dr Melfyn Edwards, Cllr Alwyn Gruffydd seconding:-

1	Clerk	Landline and Internet November 2024	£ 66.53
2	Clerk	Wages November 2024	£1,597.44
3	H.M.R.C.	Income Tax November 2024	£ 399.36
4	Clerc	Repayment for 84 advent calendars for Goleuo Port event	£168.00
5	Ian Cadmore	4 x Christmas trees	£330.00
6	R.J.Electrics	12 x new 'Falling Star' lights	£12,799.44
7	Anglesey Hawking	Hawker's services summer 2024	£400.00
8	Lake Digital	10 x hi-vis gilets Cyngor Tref Porthmadog	£66.00
9	Penrhyn Hire	'Cherry picker' to install trees / lights	£175.20
10	Xerox Ltd	Photocopier hire from 1.1.25 to 31.3.25	£104.40
11	Arena Group	Photocopies up to 15.11.24	£5.33
12	R.J.Electrics	Install;check;remove and store Christmas lights	£6,436.90
13	One Voice Wales	New Councillor training Cllr Glenda Murray 5.12.24	£40.00

(A copy of each cheque is available for inspection for audit / financial rules)

Marian Roberts 13.12.24

( Clerk )

The meeting ended at 20.30.

