

# CYNGOR TREF PORTHMADOG



## Minutes of regular meeting of Porthmadog Town Council June 11 2024

**35.6.24 Present : Councillors:-** Aled Griffith (Chairman); Michael Roberts; John Gwynedd Roberts (Vice-Chairman); Gwilym Jones; Alwyn Gruffydd; Llywelyn Rhys; Carol Hayes  
Marian Roberts ( Clerk)

**Absent :** Cllr Connor Westwood

**36.6.24 Apologies : Councillors :-** Dr Melfyn Edwards, Sandra Bodden Jones

**37.6.24**

**To receive and approve minutes of the Town Council Annual General Meeting held on May 14 2024**

**DECISION :-** to accept and approve minutes in motion presented by Cllr John Gwynedd Roberts, seconded by Cllr Michael Roberts.

**To receive and approve minutes of the Town Council Regular Meeting held on May 14 2024**

**DECISION :-** to accept and approve minutes in motion presented by Cllr John Gwynedd Roberts, seconded by Cllr Michael Roberts.

**38.6.24 Clerk's Report**

**Bryn Coffa**

- 2 local electricians have confirmed that there is no electricity supply on Bryn Coffa and therefore it is not possible to install floodlights there.
- 3 contractors contacted for an estimate to install a handrail in the middle of the stairs and 2 estimates received for the work (see 45.6.24).
- The Morfa Bychan bus shelter has been vandalised and the Clerk has received a quote for £861.40 from Designer Signs to repair. It was agreed to proceed with the work.
- Christmas - confirmation received from Y Canolfan; The Port; Ceini Giecco that they are willing to collaborate with the Town Council to organise a joint Christmas activity this year.
- Dragon – information received that a donation of a metal dragon was to be placed on the harbour grounds.

**39.6.24 Declarations of interest**

Cllr Llywelyn Rhys – correspondence 53.6.24 Richard Shirres

**40.6.24 PLANNING APPLICATIONS**

**(a) Rhif Cais / Application No.: C24/0367/44/LL ( emailed 17.5.24)**

Lleoliad / Location: Fferm Portreuddyn Ffordd Prenteg, Tremadog, Porthmadog, Gwynedd, LL49 9SN  
Bwriad / Proposal: Codi strwythur dros iard fwydo / Construction of structure over feeding yard

**DECISION :-**to respond by expressing doubts that this site was within the catchment area of Tremadog Ward and relevant to the Town Council or if it was within the catchment area of Dolbenmaen Community Council and to declare **No objection** according to Alwyn Gruffydd's proposal, Cllr John Gwynedd Roberts seconding.

**(b) Rhif Cais / Application No.: C24/0402/44/DT (emailed 29.5.24)**

Lleoliad / Location: Ceiriog Ffordd Morfa Bychan, Morfa Bychan, Porthmadog, Gwynedd, LL49 9YD  
Bwriad / Proposal: Bwriad i osod pwmp gwres ffynhonnell aer llai na 3 metr i ffwrdd o ffin yr eiddo.  
Proposing to install an Air Source Heat Pump less than 3 meters from the property boundary.

**DECISION :- No objection** according to Cllr Llywelyn Rhys's proposal , Cllr Michael Roberts seconding.

## **41.6.24 CONSTITUTIONAL AND STAFF MATTERS**

### **• Receive and Approve the 2023-2024 Annual Report**

**DECISION:-** to approve the Annual Report and send it to the One Voice Wales competition as proposed by Cllr Carol Hayes, Cllr John Gwynedd Roberts seconding.

### **MATTERS ARISING:-**

#### **42.6.24 Cllr Alwyn Gruffydd – Proposal to write to Transport for Wales to complain about the changes to the T2 bus service**

It was heard that the T2 bus from Aberystwyth to Bangor has changed direction and no longer goes through Tremadog but instead turns towards Cricieth at Siop Fawr, Porthmadog. This means that there is no bus going directly from Tremadog to Ysbyty Gwynedd and that you have to catch bus T22 from the direction of Blaenau Ffestiniog and then change at Caernarfon to catch another bus to Ysbyty Gwynedd.

**DECISION :-** to act upon the proposal of Cllr Alwyn Gruffydd, Cllr Carol Hayes seconding.

#### **43.6.24 Cllr Sandra Bodden Jones - Proposal to impose conditions on the Financial Applications, so that the society / club receiving a contribution must send evidence (photographic or receipt) to the Council within 12 months of receiving the money to show that the money has been used for the purpose for which an application was made.**

**DECISION :-** to leave the matter on the table until the next meeting due to the absence of Cllr Sandra Bodden Jones.

#### **44.6.24 Decide on Medi Harris gift - see photo of Bill Swann's work**

**DECISION :-** to go ahead with the purchase but leave the wording of the presentation plaque until after the Olympic Games according to the proposal of Cllr Alwyn Gruffydd, Cllr Michael Roberts seconding.

#### **45.6.24 Decide on a contractor to install a handrail on the steps of Bryn Coffa - 2 quotes received**

**DECISION :-** to accept Alan Gwynedd Jones' estimate to do the work.

#### **46.6.24 Matters to be brought before the Chairman either for information or to be put on the Agenda for the next meeting. Agenda closing date for July 9 2024 = June 29 2024, (Standing Orders 9 (b) "at least ten days before the Council meeting".)**

- **Cllr Llywelyn Rhys :-** Motion to express dissatisfaction that the Yacht Club prevents public access by locking the gate to the steps from the harbour down to the sea.
- **Cllr Llywelyn Rhys :-** Motion to write to the relevant department of Gwynedd Council to complain about camper vans that stay overnight in several locations in Porthmadog.

#### **47.6.24 Correspondence: Waiting List for a reply (copy attached).**

**DECISION :-** Accept the information and write to the North Wales Police Inspector to complain about Premier Inn guests parking illegally on the pavement and preventing access to the Cob cycle/walking path as proposed by Cllr Alwyn Gruffydd, Cllr John Gwynedd Roberts seconding.

### **CORRESPONDENCE**

<b>48.6.24</b>	<b>CWMNI DA</b>	<b>Response to a request for recognition on S4C's Garddio a Mwy programme</b> <b>DECISION:-</b> to agree to receive a 'credit' at the end of the programme in thanks for the Town Council's permission to film in Cae Pawb according to Cllr Alwyn Gruffydd's proposal.
<b>49.6.24</b>	<b>KARENA OWENS</b>	<b>Application for Co-option to represent Eastern Ward</b>

		<b>DECISION:-</b> to co-opt Karena Owens to represent Eastern Ward as proposed by Cllr Carol Hayes, Cllr Michael Roberts seconding.
50.6.24	TREFOR JONES	<b>Application for Co-option to represent Eastern Ward</b> <b>DECISION:-</b> to co-opt Trefor Jones to represent Eastern Ward as proposed by Cllr Llywelyn Rhys, Cllr Gwilym Jones seconding.
51.6.24	NATIONAL GRID	<b>Update on the Pentir – Trawsfynydd project</b> <b>DECISION :-</b> to accept the information
52.6.24	CYNGOR GWYNEDD	<b>Response to Tai ar Daith</b> <b>DECISION:-</b> to receive the information and declare satisfaction that they have bought 2 houses on the open market in order to let them to local people.
53.6.24	RICHARD SHIRRES	<b>Flood risk</b> <b>DECISION :-</b> to accept the information and extend an invitation to Mr Shirres to come to address a meeting of the Town Council as proposed by Cllr Michael Roberts, Cllr Gwilym Jones seconding.
54.6.24	JONATHAN JAMES	<b>Skatepark</b> <b>DECISION:-</b> accept the information and write back to say that the Town Council is in discussions with National Grid to develop Cae Chwarae Bodawen and perhaps this would be an addition to the plans according to the proposal of Cllr Alwyn Gruffydd, Cllr John Gwynedd seconding.
55.6.24	CYNGOR GWYNEDD	<b>Response to February enquiry - Canolfan Byw'n lach parking spaces</b> <b>DECISION :-</b> to accept the information
56.6.24	Y GANOLFAN	<b>Reply to 18.5.24 re Christmas</b> <b>DECISION:-</b> to accept the information
57.6.24	CYNGOR GWYNEDD	<b>Tai'r Felin - proposed one way system</b> <b>Map – Tai'r Felin</b> <b>DECISION :-</b> to accept the information and write back to declare <b>No Objection.</b>
58.6.24	ADRAN AMGYLCHEDD C.G	<b>Response to 7.5.24 Borth y Gest Marsh</b> <b>DECISION :-</b> to receive the information and write back to thank them for the response and to say that the Town Council is looking forward to seeing if their promises will be realised.
59.6.24	INITIAL PARKING	<b>Response to 19.5.24 request for bilingual correspondence</b> <b>DECISION:-</b> to accept the information and declare disappointment and send a copy of the correspondence to the attention of the Welsh Language Commissioner.

#### **60.6.24 FINANCIAL MATTERS:**

It was noted that the Town Council's financial situation is healthy at the moment and the possibility of moving money from the Current Account to the Savings Account was discussed. It was decided to discuss the matter further at the next meeting of the Finance Sub-Committee on 30.7.24.

#### **Receipts :**

H.S.B.C.	Interest April May 2024	£55.40
CYNGOR GWYNEDD	Parking income -2 <sup>nd</sup> payment	£6,538.11
CYNGOR GWYNEDD	Precept 2024-2025 1 <sup>st</sup> payment	£33,481.05
CAE PAWB	Rent 2024-2025	£290.00

#### **Payments :-**

The Clerk noted that invoice number 11 had been added to the list of payments and had not been noted on

the agenda.

**The following payments were authorised:-**

1	Clerk	Landline and Internet May 2024	£64.07
2	Clerk	Wages May 2024	£1,536.86
3	H.M.R.C.	Income Tax May 2024	£386.46
4	Clerk	Repayment for 'Receipts & Payments ' book	£99.60
5	Xerox	Photocopier hire 1.7.24 i 30.9.24	£104.40
6	Clerk	Working from home allowance 2024-2025	£300.00
7	Chairman	Chairman's allowance 2024-2025	£1,200.00
8	H.M.R.C.	Chairman's allowance Income Tax	£300.00
9	Ashley Hughes	2 x boxes paper; 4 x lever arch files	£64.73
10	Gardencraft	Replenishing flower planters	£530.00
11	Arena Group	Photocopying up to 15.5.24	£8.50

(A copy of each cheque is available for inspection for audit/financial rules)

The meeting ended at 20.10

Marian Roberts  
( Clerk )

13.6.24