

CYNGOR TREF PORTHMADOG



Due to a misunderstanding regarding confirmation of the time and date of the meeting, the meeting with PCSO Rebecca Lloyd Williams and PCSO Ffion Williams had to be postponed until the next meeting. Apologies were presented by the Clerk.

Regular Town Council Meeting Minutes July 9 2024

61.7.24 Present: Councillors :- Trefor Jones, Karena Owens, Michael Roberts, Gwilym Jones, John Gwynedd Roberts (Vice Chairman), Sandra Bodden Jones, Alwyn Gruffydd, Carol Hayes, Dr Melfyn Edwards, Llywelyn Rhys
Marian Roberts (Clerk)

62. 7.24 Apologies: Cllr Aled Griffith (Chairman)

63.7.24 Ratification of minutes of the Town Council Regular Meeting June 11 2024

Decision :- to accept and approve minutes Regular Meeting June 11 2024 in motion presented by Cllr Michael Roberts, seconded by Cllr Gwilym Jones.

64.7.24 The Clerk's Report

Llewyrch o'r Llechi - it was noted that on 20.6.24 the Clerk and Cllr Gwilym Jones joined officers from Llewyrch o'r Llechi and Howard Bowcott, the commissioned artist, on a tour of Porthmadog looking at possible locations for the installation of 4 pieces of art work.

Bodawen Playground Gate - due to the poor condition of the existing wooden gate a meeting was held on site on 27.6.24 between some of the Councillors and a local contractor in order to get a quote for installing a new gate and 'railings'. One price out of the required 3 has been received so far.

Y Ganolfan - following a decision at a recent Gwynedd Empowerment meeting at the Innovation Hub (Hwb Arloesi) there was a meeting between the Clerk, 2 officers from Gwynedd Council's Community Department and the Secretary of Y Ganolfan on 3.7.24 with the intention of developing closer cooperation between the Town Council and Y Ganolfan.

Training – attention was drawn to the online courses by One Voice Wales which are regularly offered to Councillors as part of the Town Council's Training Scheme. Here is a summary of the training so far this year :-

Date	Name	Training course
25.6.24	Marian Roberts	The Council as an Employer – Module 3
25.6.24	Aled Griffith	The Council as an Employer – Module 3
25.6.24	John Gwynedd Roberts	The Council as an Employer – Module 3
27.6.24	John Gwynedd Roberts	Chairing Skills – Module 10
23.7.24	Karena Owens	New Councillors
23.7.24	Trefor Jones	New Councillors
13.8.24	Karena Owens	The Councillor – Module 2
13.8.24	Trefor Jones	The Councillor – Module 2

65.7.24 Declarations of interest.

Cyng. Llywelyn Rhys – Correspondence 6 ; minute 81.7.24 Natural Resources Wales

66.7.24 PLANNING APPLICATIONS

(a) Rhif Cais / Application No.: C24/0461/44/LL (email sent 13.6.24)

Lleoliad / Location: Stead & Simpsons, 91 Stryd Fawr, Porthmadog, Gwynedd, LL49 9EU

Bwriad / Proposal: Replacement of existing recessed shop front and entrance doors with new flush shop

front and automatic sliding entrance door; formation of new ventilation opening to rear; replacement of all first and second floor windows

DECISION :- No objection

(b) Rhif Cais / Application No.: C24/0498/44/DT (email sent 1.7.24)

Lleoliad / Location: 3, Tŷ Rhosyn Ffordd Morfa Bychan, Morfa Bychan, Porthmadog, Gwynedd, LL49 9UY

Bwriad / Proposal: Gosod pwmp gwres hunan-sefyll RIELLO 8KW

Installation of a free-standing RIELLO 8KW heat pump

DECISION :- No objection

(c) Rhif Cais / Application No.: C24/0394/44/CR (email sent 3.7.24)

Lleoliad / Location: Flat 2, 7 Pen Y Cei, Porthmadog, Gwynedd, LL49 9AT

Bwriad / Proposal: Diwygiad i'r cais blaenorol C16/1227/44/CR er mwyn amnewid drws i ffenest a newid i'r

edrychiad cefn / Amendmens to the previous application C16/1227/44/CR to replace door with window and alterations to the rear elevation

DECISION :- No objection provided it does not change the historical character of the 'Grisiau Mawr' and that heritage and conservation considerations are met.

CONSTITUTIONAL AND STAFF MATTERS

67.7.24 Decide on Council representative to replace Connor Westwood on Ysgol Borth y Gest Board of Governors.

Cllr Dr Melfyn Edwards agreed to undertake the responsibility. The Clerk will inform the school of the change.

68.7.24 Check term of present representatives on Ysgol y Gorlan and Ysgol Eifion Wyn Board of Governors.

• Cllr Llywelyn Rhys agreed to check if his term has ended on the Governing Board of Ysgol Eifion Wyn. He will inform the Clerk if it is necessary to choose a new representative.

• It is believed that the term of a member of the Dolbenmaen Community Council on the Governing Board of Ysgol y Gorlan continues for a while yet.

69.7.24 Decide on Council representative to replace Connor Westwood on Finance and Property Committee.

Cllr Trefor Jones agreed to replace Connor Westwood on the Finance and Property Sub-Committee.

PROPOSALS :-

70.7.24 Cllr Sandra Bodden Jones – Proposal to impose conditions on the Financial Applications, so that the society / club that receives a contribution must send evidence (photographic or receipt) to the Council within 12 months of receiving the money to show that the money has been used for the purpose for which an application was made.

DECISION :- to wait to receive advice on the matter from One Voice Wales before taking further action as proposed by Cllr Gwilym Jones, Cllr Carol Hayes seconding.

71.7.24 Cllr Llywelyn Rhys :- Proposal to express dissatisfaction that the Sailing Club prevents public access by locking the gate to steps from the harbour down to the sea.(See Correspondence photo 3)

DECISION :- to act on the proposal by writing to the Access; Planning; Conservation; and Maritime departments of Gwynedd Council as well as Cadw, Cllr Michael Roberts seconding.

72.7.24 Cllr Llywelyn Rhys :- Proposal to write to the relevant department of Gwynedd Council to complain about camper vans that stay overnight in several locations in Porthmadog.(See Correspondence photo 1,2)

DECISION :- to act on the proposal and ask if it is possible to create an enforcement system or employ an officer to monitor the situation and to encourage the camper vans to move on, Cllr Sandra Bodden Jones seconding.

73.7.24 Cllr Carol Hayes :- Proposal that Porthmadog Town Council contact the Betsi Cadwaladr Health Board regarding the intention to relocate the current surgery in the town in order to express the Council's support for the site of the old Coliseum.

DECISION :- to act on the proposal and ask for an update on the situation and to confirm that the Coliseum site is the ideal choice, Cllr Sandra Bodden Jones seconding.

74.7.24 Matters to be brought before the Chairman either for information or to be put on the Agenda for the next meeting. Agenda closing date for September 10 2024 = August 31 2024, (Standing Orders 9 (b) "at least ten days before the Council meeting".)

• Respond as a Council to Ken Skates' letter – Correspondence 1

75.7.24 Correspondence: Waiting List for a Reply

DECISION :- to accept the information

CORRESPONDENCE :

76.7.24	KEN SKATES	Update on 20 m.p.h. speed restrictions DECISION :- to leave the matter on the table until the next meeting so that the members have more time to consider and to respond as a body at the meeting on 10.9.24 according to the proposal of Cllr Alwyn Gruffydd, Cllr Carol Hayes seconding.
77.7.24	GWYNEDD COUNCIL	Application to set up a trailer selling crêpes on Pencei Response to application Applicant's response DECISION :- to support the application to place the crêpe trailer on Pencei for one season only as a trial period according to the

		proposal of Cllr Llywelyn Rhys, Cllr Dr Melfyn Edwards seconding.
78.7.24	JON JAMES	Response to 54.6.24 skatepark DECISION :- to accept the information and thank him for his interest and encourage him to investigate the matter further as proposed by Cllr Llywelyn Rhys, Cllr Dr Melfyn Edwards seconding.
79.7.24	CONNOR WESTWOOD	Letter of resignation DECISION :- to accept the information expressing sadness at the loss of a member of the Town Council and to write to him to thank him very much for his service and to express best wishes for him and his family for the future as proposed by Cllr Carol Hayes, Cllr Llywelyn Rhys seconding.
80.7.24	TRANSPORT WALES	Response to 42.6.24 T2 bypassing Tremadog The Town Council expressed its disappointment at the tone of the letter. DECISION :- to invite an officer from Transport Wales to come to meet the Councillors either at Y Ganolfan or somewhere on the old route of the T2 in Tremadog as proposed by Cllr Alwyn Gruffydd, Cllr Carol Hayes seconding.
81.7.24	NATURAL RESOURCES WALES	Cllr. Llywelyn Rhys left the room before the discussion. Update on flood risk – information to be issued on 5.7.24 DECISION :- to receive the information and write back to ask what exactly they have done since they contacted the Town Council over a year ago, according to the proposal of Cllr Carol Hayes, Cllr Alwyn Gruffydd seconding. Cllr. Llywelyn Rhys returned to the meeting.
82.7.24	WELSH LANGUAGE COMMISSIONER	Response to 59.6.24 – Initial Parking DECISION :- to accept the information

83.7.24 FINANCIAL MATTERS:

Receipts :

H.S.B.C.	Interest May June 2024	£57.34
FISHER GERMAN	National Grid survey - Cae Bodawen	£250.00

The Clerk referred to an invoice for £80.00 from One Voice Wales which had arrived in recent days and added it to the list of payments.

The following payments were authorised according to the proposal of Cllr Dr Melfyn Edwards, Cllr Gwilym Jones seconding:-

1	Clerk	Landline and Internet June 2024	£ 64.42
2	Clerk	Wages June 2024	£1,536.86
3	H.M.R.C.	Income Tax June 2024	£386.46
4	Clerk	Refund for 20 x 2 nd class stamps	£17.00
5	Designer Signs	Repair to Morfa Bychan bus shelter	£1,033.68
6	One Voice Wales	Training for Clerk and Cllr J.G.Roberts	£80.00

(A copy of each cheque is available for inspection for audit / financial rules)

The meeting ended at 20.30

Marian Roberts

(Clerk)

12.7.24

DRAFT